United Nations ST/IC/2005/32

Secretariat

27 June 2005

Information circular*

To: Members of delegations and staff at Headquarters

From: The Under-Secretary-General of the Department of Safety and Security

Subject: **Fireworks display on Monday, 4 July 2005**

1. The Macy's Independence Day fireworks display is a popular event for staff and delegates. Once again, we are pleased to offer an opportunity to enjoy the fireworks from the United Nations property that overlooks the East River. Security will be significantly enhanced for this event. As a result, we are again opening the premises to the public early on 4 July and ask all participants to cooperate with security arrangements and clearance procedures.

2. The fireworks will be displayed on 4 July from two locations on the East River: south of the Brooklyn Bridge and at 34th Street. The display is scheduled to take place from approximately 9 to 10 p.m. The FDR Drive from 14th to 42nd Streets will be closed by 7 p.m.

3. Members of delegations, staff and retirees wishing to view the display may do so from the garden lawn or from inside the complex in the Delegates' Dining Room, North Delegates' Lounge, Staff Café and Cafeteria, which are designated as public areas for viewing the fireworks. The plaza area at the Visitors' Entrance will be designated as a viewing area for those who are physically challenged. Access to the grounds that evening will be **only** through the entrance at First Avenue and 46th Street, which will be opened at 3 p.m. The entrance at 42nd Street and First Avenue will be closed. Please plan to arrive early to allow adequate time for screening at the 46th Street and First Avenue entrance. All guests will need to present a ticket, and delegates, staff members and retirees will need to present a building pass and ticket for access to the event.

4. Access to the complex will be restricted to holders of building passes and their **ticketed** guests. Each pass holder will be permitted to bring a maximum of three guests. Tickets of two different colours will be issued. A yellow ticket will provide access to the interior of the complex; a blue ticket will provide access to the grounds only.

* Expiration date of the present information circular: 5 July 2005.

05-40048 (E) 280605

5. Tickets will be issued to staff members and retirees on a first-come, first-served basis from the Staff Committee Office, in room S-525, extension 3-7075, from 12 noon to 2 p.m., beginning on Wednesday, 29 June 2005, and on 30 June and 1 July 2005, or until tickets are exhausted. For safety reasons, the number of people admitted to the interior of the complex will be limited by the safety code.

6. Tickets will be issued to members of delegations by the Pass and ID Unit of the Security and Safety Service, located in the UNITAR Building, extension 3-7533. Tickets for members of delegations will be available from Wednesday, 29 June, to Friday, 1 July 2005, from 9 a.m. to 4 p.m.

7. No tickets will be issued on 4 July and persons without building passes or tickets will be turned away. The dining facilities within the complex will be closed.

8. All guests must enter through the screening tent. Guests with blue tickets (grounds only) will follow a queue that will pass through the lobby of the General Assembly Building and exit the east Canadian Doors to the outdoor area overlooking the East River. Staff members will be responsible for the conduct of their guests while at the United Nations. Guests must be escorted at all times while within the complex.

9. Staff members will be permitted to park in the United Nations garage (northern entrance, at 48th Street and the FDR Drive), at the weekend rate, upon presentation of a valid building pass. Guests will not be permitted to accompany staff members into the garage. Guests must be dropped off at the entrance at First Avenue and 46th Street. Once staff members park their vehicles, they should meet their guests outside the gate at the Visitors' Entrance and escort them into the premises.

10. Due to street closures, staff members will be directed by security officers to appropriate vehicle exits at the conclusion of the event.

11. Staff members and their guests who wish to view the display from their own offices are reminded that windows in the Secretariat building may not be opened under any circumstances. This provision will be strictly enforced.

12. Staff members are reminded that they should lock and secure their offices when they depart on Friday, 1 July 2005.

13. Alcoholic beverages will not be permitted on United Nations grounds. Bringing backpacks, luggage and packages is discouraged and may cause delays in entry. The Security and Safety Service has the authority to inspect all packages and will enforce this regulation.

14. In the event of an emergency, the Security Control Centre should be contacted at extension 3-6666.

United Nations ST/IC/2005/33

Secretariat

1 July 2005

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Membership of the Senior Review Group**

In accordance with section 2 of ST/SGB/2005/4, the Secretary-General has decided that the membership of the Senior Review Group will be as follows:

Chairperson:

Chen Jian, Under-Secretary-General for General Assembly and Conference Management

Members:

Christopher B. Burnham, Under-Secretary-General for Management
Shashi Tharoor, Under-Secretary-General for Communications and Public Information
Jan Egeland, Under-Secretary-General for Humanitarian Affairs and Emergency Relief Coordinator
Rachel Mayanja, Assistant Secretary-General, Special Adviser on Gender Issues and Advancement of Women
Patrizio Civili, Assistant Secretary-General for Policy Coordination and Inter-Agency Affairs

Secretary:

Jan Beagle, Officer-in-Charge, Office of Human Resources Management

* The present circular supersedes ST/IC/2005/14 dated 4 March 2005 and will be in effect until further notice.

05-40546 (E) 010705

United Nations ST/IC/2005/34

Secretariat

8 July 2005

Information circular*

To: Members of the staff at Headquarters

From: The Assistant Secretary-General for Human Resources Management

Subject: **Hourly wage for household employees on G-5 visas**

1. The purpose of the present circular is to inform staff members who hold a G-4 visa and employ a household employee to whom a G-5 visa has been granted of a communication received from the Permanent Mission of the United States of America to the United Nations, attached in the annex to the present circular, regarding the increase in hourly wage to be paid to such household employees.

2. The United States Mission recalled that, for all hours worked, personal servants, attendants and domestic workers who are in the United States in G-5 visa status must be paid the greater of the minimum wage under federal or state law or the prevailing wage in the location where they are employed.

3. According to the United States Department of Labor's 2005 wage determination for domestic employees, the prevailing hourly wage has been raised to $9.86 for the New York City metropolitan area. As this amount exceeds the federal minimum wage, **effective 10 June 2005**, all domestic employees on G-5 visas in the New York City metropolitan area should be paid according to the new prevailing wage.

4. All new contracts between domestic workers and their employers should reflect the increased amounts.

* The present circular will be in effect until further notice.

05-41559 (E) 120705

Annex

Note verbale dated 10 June 2005 from the Permanent Mission of the United States of America to the United Nations addressed to the Secretary-General

The Unites States Mission to the United Nations presents its compliments to the United Nations Secretariat and has the honour to refer to its diplomatic circular HC-131-04(S) dated November 1, 2004 regarding the employment of personal servants, attendants and domestic workers who are in the United States in non-immigrant G-5 visa status. The United Nations Secretariat and, in particular, its Visa Committee will note that for all hours worked, such domestic workers must be paid the greater of the minimum wage under federal and state law or the prevailing wage in the location where they are employed.

The United States Mission wishes to inform the United Nations Secretariat that according to the Department of Labor's 2005 wage determination for domestic employees, the prevailing hourly wage has been raised to $9.86 per hour in the New York City metropolitan area. As this amount exceeds the federal minimum wage of $5.15 per hour, effective as of the date of this note, all domestic employees should be paid according to the new prevailing wage. In addition, all new contracts between domestic workers and their employers should reflect the increased amount.

United Nations ST/IC/2005/35

Secretariat

12 July 2005

Information circular*

To: Members of the staff

From: The Under-Secretary-General for Management

Subject: **Rates of reimbursement for travel by private motor vehicle**

1. Pursuant to section 7 of administrative instruction ST/AI/1998/2 on reimbursement for travel by private motor vehicle, the purpose of the present circular is to inform the staff of the schedule of rates for travel by private motor vehicle applicable to different groups of countries and territories, effective 1 July 2005 (see annex).

2. The present circular supersedes information circular ST/IC/2005/20 of 31 March 2005.

* The present circular will be in effect until further notice.

05-41660 (E)

Annex

Rates of reimbursement for travel by private motor vehicle
(Effective 1 July 2005)

Rate group I: 13 cents per mile or 8 cents per kilometre

All countries or territories other than those listed in groups II, III, IV or V below.[1]

Rate group II: 16 cents per mile or 10 cents per kilometre

Afghanistan
Anguilla
Argentina
Azerbaijan
Bahamas
Bangladesh
Belize
Benin
Bermuda
Brunei Darussalam
Burkina Faso[a]
Cambodia
Congo
Cyprus
Ethiopia
Fiji[a]
Gabon
Hungary
Israel
Jordan
Kazakhstan
Kyrgyzstan
Malawi
Malaysia
Maldives
Mozambique
Namibia
Nauru
Nepal
Netherlands Antilles
Oman
Paraguay
Republic of Moldova
Russian Federation
Samoa
Sri Lanka
Togo[a]
Tonga
Trinidad and Tobago
United Arab Emirates
United Republic of Tanzania
Viet Nam

Rate group III: 20 cents per mile or 12.4 cents per kilometre

Antigua and Barbuda
Australia[a]
Barbados
Bhutan
British Virgin Islands
Cape Verde
Cayman Islands
Chad
Comoros
Cook Islands
Djibouti
El Salvador
Ghana
India
Kenya
Kiribati[a]
Kuwait
Lao People's Democratic Republic
Liberia
Macao, China
Mauritania
Mauritius
Mongolia
Montserrat
Morocco
Panama
Papua New Guinea
Philippines
Saint Kitts and Nevis
Saint Lucia
Saint Vincent and the Grenadines
Sierra Leone
Singapore[a]
Tunisia
Uruguay
West Bank and Gaza Strip[a]

Europe: all countries in Europe except those listed in groups II, IV or V.

Rate group IV: 23 cents per mile or 14.3 cents per kilometre

Armenia
Cameroon[a]
Central African Republic
Croatia
Dominica
Equatorial Guinea
Grenada
Jamaica
Lebanon
Malta
Mexico
New Caledonia
Nicaragua
Niger
Niue
Peru
Senegal[a]
Seychelles
Slovenia
Spain
United States of America
Vanuatu

Rate group V: 28 cents per mile or 17.5 cents per kilometre

Austria
Belarus
Belgium
Canada
Chile
Côte d'Ivoire
Cuba
Czech Republic
Democratic People's Republic of Korea
Denmark
Finland
France
Germany
Greece
Hong Kong, China
Iceland
Ireland
Italy
Japan
Latvia
Lithuania
Mali
Netherlands
Norway
Poland
Portugal
Republic of Korea
Serbia and Montenegro
Sweden
Switzerland
Turkey[a]
United Kingdom of Great Britain and Northern Ireland

[a] Indicates a change in the grouping.